

Work Programme

Great Western Ambulance Joint Health Scrutiny Committee **28th January 2011**

Author: Chair, Great Western Ambulance Joint Health Scrutiny Committee

Purpose

To agree the next stages of the work programme for the Great Western Ambulance Joint Health Scrutiny Committee for 2010/11.

Recommendation

The Great Western Ambulance Joint Health Scrutiny Committee is requested to:

- Agree the future items on the Work Programme and authorise the Chair and support officers to make arrangements for the delivery of the Work Programme
- Agree the proposed date and hosting arrangements for the forthcoming meeting in June (proposed)

1.0 Reasons

- 1.1 In order to facilitate the preparation of meetings, the Great Western Ambulance Joint Health Scrutiny Committee has agreed to develop a work programme that outlines its priorities.

2.0 Detail

- 2.1 At the last meeting on 17th September 2010, Members agreed a work programme up to the 28th January 2011.
- 2.2 Members are requested to confirm the date of the next meeting. The proposed date is Friday 10th June 2011. The next meeting of the Committee will be hosted by Gloucestershire County Council.
- 2.3 Members are requested to confirm work programme priorities for the next meeting of the Committee.
- 2.4 A draft Work Programme is attached, which includes the standing items that are reported to every meeting of the Committee.

3.0 Background Papers and Appendices

Appendices

Appendix A - Great Western Ambulance Joint Health Scrutiny Committee
Work Programme 2010/11

Appendix A

Work Programme

Great Western Ambulance Joint Health Scrutiny Committee Work Programme 2010/11 (Updated 18th January 2011)

Please note:

- Where possible, a 45 minute pre-meeting will be held before all formal Committee meetings. These will be held in private.
- Members are reminded that the Work Programme is a live document and will be reviewed at every Committee meeting to ensure that it remains relevant and to plan future meetings.

Friday 28th January 2011 at South Gloucestershire Council, Council Offices, Castle Street, Thornbury, BS35 1HF)

Agenda Item	Issues to be Considered	Witnesses Required	Evidence Required
To consider any issues arising from the Monthly Performance Report, and response times for district councils. (also included will be a full breakdown of handover times/delays by hospital)	<ul style="list-style-type: none">• To consider the latest data regarding key performance information• To raise any issues with officers from GWAS and Gloucestershire PCT• To determine whether any further action is required by the Joint Committee	<ul style="list-style-type: none">• Representative from GWAS• Representative from Gloucestershire PCT	<ul style="list-style-type: none">• Commissioners Monthly Report, GWAS• Board Performance Report, GWAS• Handover times/delays by hospital• District Response Times

A&E handovers – sharing of good practice	<ul style="list-style-type: none"> To investigate the RUH's working arrangements which have contributed to good performance on A&E handover times 	<ul style="list-style-type: none"> James Rimmer, Mandy Rumble, RUH NHS Trust 	
Six month update on locally focussed work (from Short Life Group on Rural Response Times)	<ul style="list-style-type: none"> To determine the impact of the locally focused work 	<ul style="list-style-type: none"> Representative from GWAS 	<ul style="list-style-type: none"> Information on number of calls received and response time performance
Staff recruitment		<ul style="list-style-type: none"> GWAS 	Paper requested from David Whiting by Andrew Gravells
Report from Joint Working Group		<ul style="list-style-type: none"> Local LINK rep and/or Chair of JWG 	
Update from local authority Health Overview and Scrutiny Committees (HOSCs)	<ul style="list-style-type: none"> To enable individual HOSCs to advise the Joint Committee of any work they are undertaking and the outcomes of such work 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Extracts of minutes from local authority HOSCs
GWAS Joint Health Scrutiny Committee Work Programme	<ul style="list-style-type: none"> To review the Committee's work programme to ensure that it remains relevant 	<ul style="list-style-type: none"> Scrutiny Officer 	

Friday 10th June 2011 at Bristol City Council, The Council House, College Green, Bristol BS1 5TR

Agenda Item	Issues to be Considered	Witnesses Required	Evidence Required
To consider any issues arising from the Monthly Performance Report, and response times for district councils. (also included will be a full breakdown of handover times/delays by hospital)	<ul style="list-style-type: none"> • To consider the latest data regarding key performance information • To raise any issues with officers from GWAS and Gloucestershire PCT • To determine whether any further action is required by the Joint Committee 	<ul style="list-style-type: none"> • Representative from GWAS • Representative from Gloucestershire PCT 	<ul style="list-style-type: none"> • Commissioners Monthly Report, GWAS • Board Performance Report, GWAS • Handover times/delays by hospital • District Response Times
Report from Joint Working Group		<ul style="list-style-type: none"> • Local LINK rep and/or Chair of JWG 	<ul style="list-style-type: none"> •
Update from local authority Health Overview and Scrutiny Committees (HOSCs)	<ul style="list-style-type: none"> • To enable individual HOSCs to advise the Joint Committee of any work they are undertaking and the outcomes of such work 	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • Extracts of minutes from local authority HOSCs
GWAS Joint Health Scrutiny Committee Work Programme	<ul style="list-style-type: none"> • To review the Committee's work programme to ensure that it remains relevant 	<ul style="list-style-type: none"> • Scrutiny Officer 	<ul style="list-style-type: none"> •